

Incoming invoice registration

1. Incoming invoice for one order
2. One incoming invoice for the several orders

1) Incoming invoice for one order

OZOLS > Freight forwarding > Documents > Trip/spedition

The screenshot shows the 'Trip/Spedition - TA20' window. The 'Trip/Spedition' tab is active. The 'Previous trip' is 'TW204; 29.06.2021 - 30.06.2021' and the 'Next trip' is 'Not planned'. The 'Cargo info' section shows 'Loading addresses: 1; Delivery addresses: 1; 8.00 ldm; 8000.00 kg'. The 'Transport type' is 'Road'. The 'Date' is '28.04.2022'. The 'Type' is 'Agreement'. The 'Carrier' is 'Parvadats Z'. The 'Driver' is 'Uzars Juris?'. The 'Truck No' is 'HGK103'. The 'Trailer' is 'FZ908'. The 'Price for carrier' is '1500.00 EUR 21%'. The 'Payment term' is '30 days'. The 'Send documents on' is 'Company postal address'. The 'Profit: EUR' is '0.00'. The 'Markup' is '1.1.100%'. The 'Income: EUR' is '1.000.00'. The 'Ferry: EUR' is '1.000.00'. The 'Carrier price: EUR' is '1.000.00'. The 'Functions' menu is open, showing 'Open', 'Delete from trip', 'Up', 'Down', and 'Renumber'. The 'Create incoming invoice' button is highlighted with a red circle and a tooltip that says 'Add to invoice No: 19/ Date: 16.08.2022 Supplier: Demo 60.50 EUR'. The 'Special conditions' field is empty. The 'Internal notes' field is empty. The 'Start planning from' field is empty. The 'Date' field is empty. The 'Regions' field is empty. The 'Trip planner' field is empty. The 'Send to carrier' button is disabled. The 'Save' and 'Cancel' buttons are enabled. The status bar shows '1 record'.

L#	D#	Cargo	Description	Client	LDM	Load.date	Unload.d.	Income
1					8.00			1 800.00

2) One incoming invoice for the several orders

OZOLS > Payments > Documents > Incoming invoices

Browser Back Forward **2** New Confirm Filter Delete Columns Functions Relate Print Mail Multiselect View Book Favorites Exit

Rēķinu veidi; Datums: sāņemšanas no 01.01.2022 līdz 31.12.2022; Rādīt tikai neapmaksātos rēķinus: search in database

Explorer Group by Properties

- Warnings
- My favorites
- E-mail
- Finances
- Ledger
- Common lists
- Configuration
- Contacts
- Data exchange with bank
- Freight Forwarding
- Payments
- Documents
 - 1 Cross-payment Cancellations
 - Incoming invoices
 - Outgoing invoices
 - Payment cancellation acts
 - Payment Reminders
 - Reconciliation acts
- Lists
- New
- Reports
- Tools
- Warehouse

New - Incoming invoice

3 Invoice

Number 20 Receiving date 16.08.2022

Invoice No. Invoice date 16.08.2022 Currency EUR Rate

Supplier **4**

Bank account

Payment 14 days Due date 30.08.2022

Explanation

Type Code Name UOM Price Quantity Sum Sum Eur Trip/Sped. Order No. Tax Truck

5 Add

Add Service
Add Trip
Add one order
6 Add more orders

Quantity 0.0000 Total, Curr. 0.00 Sum Total, excl. Tax 0.00

Notes
☐ Don't pay
☐ Save unconfirmed invoice

Save Cancel

0 records

- If necessary, enter the name of the cooperation partner in filter (6)
- activate **Multi select** (7)
- while holding the **Ctrl** key, mark the required orders (8)
- by pressing the **Enter** key or the button , orders are added to the invoice

Functions Relate Print Mail **8** Multiselect View Book Favorites Exit

Services

Pārvadātājs: ; Nav piesaistīts rēķins **7** uzn

Client	Service	Plan.load	Route	Load.Addr.	Recipient
uznemums01	Freight	08.08.2022	LV-1084, Riga -> S-111 37, Stockholm	LV-1084, Riga, Braslas ieCity C	S-11
Uzpēmums 1	Freight	02.05.2022	LV-1013, Riga -> FI-01740, Vantaa	LV-1013, Riga, Skanstes Helsinki company	FI-01
Uzpēmums 1	Freight	26.04.2022	LV, -> D-10787, Berlin	D-14478, P, Am Buchhor Berlin Zoo	D-10
Uzpēmums 9	Freight	22.04.2022	LV, -> D-10787, Berlin	LV, , Meža prospekts 1, ZBerlin Zoo	LV-2
Uzpēmums 1	Freight	05.04.2022	LV, -> D-10787, Berlin	LV-2131, Riga, Terminal Berlin Zoo	D-10
Uzpēmums 1	Freight	04.04.2022	LV-1034, Riga -> D-10787, Berlin	LV-1034, Riga, Milgrāvja Berlin Zoo	D-10

3 records 30

Revision #6

Created 2022-08-16 10:17:56 UTC by Janis Veldre

Updated 2022-08-26 13:17:42 UTC by Janis Veldre