

# Delivery via TERMINAL

## 1) How to create Terminal

**The Cooperation Partner** who provides terminal/warehouse services must have the **"Terminal" mark** in the Partner's card.

**OZOLS > Contacts > Lists > All partners > Partner card**

1. In the partner card
2. Open Other data
3. Mark the group "Terminal"

1 Partner

Basic D. **2 Other Data** For bookkeeping | Other | Attachment(s) | Sales |

| Bank | Bank Account | SWIFT | Currency |
|------|--------------|-------|----------|
|      |              |       |          |

☐ ADR ☐ Carrier ☐ End customer ☐ Pārbaudīts ☐ Saliktās kr **3 ☒ Termināls**

☐ Advance pers... ☐ Client. ☐ Expeditor ☐ Pilnās kravas ☐ Sender ☐ Use myShipm...

☒ Agreement ter... ☐ Down trader ☐ Muitas punkts ☐ Receiver ☐ Supplier

Add Open Delete

## 2) Delivery via terminal

1. Open the **Client's order**, which must be sent through the terminal
2. In the list of services, select the command button Add2 ( 1 ) > **Delivery through the terminal** (2)

loading.gif

### The numbers of the Services included in the order

- 1) The number of the main Trip/spedition, is " 0 " and is not shown (Its field is empty) ;
- 2) Additional **transportation before the main** trip is with **minus** sign;
  - Delivery from the loading address to the terminal (**pick up**) # -1; # -2
- 3) Additional **shipments after the main** trip are positive numbers
  - Delivery from the terminal to the delivery address (**domestic**) # 1; # 2
- 4) Additional **services** , such as customs, insurance, etc. are numbered from ten # 10; #11...

3. **Choose** at which part of delivery the terminal will be used:
  - A. Delivery from the loading address **to the terminal** (1)
  - B. Delivery from the terminal **to the delivery address** (2)
4. For the terminal:
  - **Terminal:** Name and address;
  - **Planned delivery to the terminal:** Date, time;
  - **Revenue** : the amount that is diverted from the main trip revenue to this local trip.
  - **Local delivery expenses:** If the expenses are not yet known, then this amount can be entered later.
5. **Trip/sped. no.:** If possible, add the Cargo to a new or existing local Trip/Expedition.[here](#) .

**Piegāde caur terminālu**

Pasūtījums: Pasūtījums nr: 10190; Klients: Uzņēmums 1  
 Uzkrāšanas adrese: LATVIJA; Piegādes adrese: 10787 Berlin, Germany

3 **A** ☒ Piegāde no uzkrāšanas adreses līdz terminālam **B** ☐ Piegāde no termināla līdz piegādes adresei

Termināls: DEMO terminal  LV-2131; Rīga; Terminal street 11; GPS: 56.95969 24.09467;

4 Jaunais piegādes maršruts: LV -> DEMO terminal\*

Plānots piegādāt terminālā: 21.04.2022  00:00  Ieņēmumi: 100.00

Lokālās piegādes izdevumi: 100.00  EUR  PVN likme: 21%

5 Reisa/Eksped.nr. -> D273  Domestic; AA1111; Pārvadātājs: abc

Saglabāts: 21.04.2022 14:10 demo

### How to simultaneously mark several loads for delivery through the terminal?

- A. In the **Trip/spedition window** > Hold the Ctrl key with the mouse to mark the loads that will go through one terminal > Add > Delivery through the terminal
- B. **Expeditor's desktop** (F8) > "General planning" page > Right mouse button on the selected load > Delivery through the terminal

Revision #8

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