

# 7) Incoming Invoices (creditors)

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# Incoming invoice registration

1. Incoming invoice for one order
2. One incoming invoice for the several orders

## 1) Incoming invoice for one order

**OZOLS > Freight forwarding> Documents > Trip/spedition**

The screenshot shows the 'Trip/Spedition' window in the OZOLS software. The interface includes tabs for 'Trip/Spedition', 'Finance', 'Calculations', 'Cargo delivery order', 'Attachment(s)', and 'Extra stops'. The 'Trip/Spedition' tab is active, displaying various fields for trip details. A table on the right shows financial data: Profit: EUR 200.00, Markup: 13.00%, Income: EUR 1,600.00, Ferry: EUR 100.00, and Carrier price: EUR 1,500.00. A table at the bottom shows trip details with columns L#, D#, Cargo, Description, Client, LDM, Load date, Unload d., Income, and a total row. A blue bar highlights the 'Create incoming invoice' button, and a red bar highlights the 'Add to invoice No: 19/ Date: 16.08.2022 Supplier: Demo 60.50 EUR' button. A red circle with the number 1 is placed over the 'Functions' icon in the top right corner.

| L# | D# | Cargo | Description | Client | LDM | Load date | Unload d. | Income   |
|----|----|-------|-------------|--------|-----|-----------|-----------|----------|
| 1  |    |       |             |        |     |           |           | 8.00     |
|    |    |       |             |        |     |           |           | 1 800.00 |
|    |    |       |             |        |     |           |           | 1 600.00 |
|    |    |       |             |        |     |           |           | 0.00     |
|    |    |       |             |        |     |           |           | 200.00   |

## 2) One incoming invoice for the several orders

**OZOLS > Payments > Documents > Incoming invoices**

Browser Back Forward **2** New Confirm Filter Delete Columns Functions Relate Print Mail Multiselect View Book Favorites Exit

Rēķinu veidi; Datums: sāņemšanas no 01.01.2022 līdz 31.12.2022; Rādīt tikai neapmaksātos rēķinus: search in database

Explorer Group by Properties

- Warnings
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  - 1 Cross-payment Cancellations
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New - Incoming invoice

**3** Invoice

Number 20 Receiving date 16.08.2022

Invoice No. Invoice date 16.08.2022 Currency EUR Rate

Supplier **4**

Bank account

Payment 14 days Due date 30.08.2022

Explanation

# Type Code Name UOM Price Quantity Sum Sum Eur Trip/Sped. Order No. Tax Truck

**5** Add

Add Service  
Add Trip  
Add one order  
**6** Add more orders

Quantity 0.0000 Total, Curr. 0.00 Sum Total, excl. Tax 0.00

Notes  
☐ Don't pay  
☐ Save unconfirmed invoice

Save Cancel

0 records

- If necessary, enter the name of the cooperation partner in filter (6)
- activate **Multi select** (7)
- while holding the **Ctrl** key, mark the required orders (8)
- by pressing the **Enter** key or the button , orders are added to the invoice

Functions Relate Print Mail **8** Multiselect View Book Favorites Exit

Services

Pārvadātājs: ; Nav piesaistīts rēķins **7** uzn

| Client             | Service | Plan.load  | Route                                | Load.Addr.                               | Recipient |
|--------------------|---------|------------|--------------------------------------|------------------------------------------|-----------|
| uznemums01         | Freight | 08.08.2022 | LV-1084, Riga -> S-111 37, Stockholm | LV-1084, Riga, Braslas ieCity C          | S-11      |
| Uzpņēmums 1        | Freight | 02.05.2022 | LV-1013, Riga -> FI-01740, Vantaa    | LV-1013, Riga, Skanstes Helsinki company | FI-01     |
| Uzpņēmums 1        | Freight | 26.04.2022 | LV, -> D-10787, Berlin               | D-14478, P, Am Buchhor Berlin Zoo        | D-10      |
| Uzpņēmums <b>9</b> | Freight | 22.04.2022 | LV, -> D-10787, Berlin               | LV, , Meža prospekts 1, ZBerlin Zoo      | LV-2      |
| Uzpņēmums 1        | Freight | 05.04.2022 | LV, -> D-10787, Berlin               | LV-2131, Riga, Terminal Berlin Zoo       | D-10      |
| Uzpņēmums 1        | Freight | 04.04.2022 | LV-1034, Riga -> D-10787, Berlin     | LV-1034, Riga, Milgrāvja Berlin Zoo      | D-10      |

3 records 30

# Payment of incoming invoices - payment orders

Options for Payment orders:

1. [Many Bank payment orders for many incoming invoices](#)
2. [One Bank payment order for one incoming invoice](#)
3. [Deleting and correcting a bank payment order](#)

Incoming invoices registered in Ozola are paid by creating payment orders. We recommend exporting these payment tasks to an internet bank for fast bill payment.

There are various options for preparing bank payments, so we recommend OZOLS users to use the one that is convenient for them

## 1. Many Bank payment orders for many incoming invoices

The selected documents MAY be of different types (invoices, waybills), of different dates and from different Partners!

1. **OZOLS > Payments > Documents > Incoming invoices**
2. The **necessary incoming invoices are selected** with the help of the **Filter**   
For example: Show only unpaid invoices.
3. Mark which invoices to pay - Select **Multi select**  (**Ctrl+Y**) and, similar to Excel, holding the **Ctrl** or **Shift** keys with the mouse highlight the desired invoices.
4. Press Functions 
5. Select: **create bank payment orders for marked invoices**
6. Selects the bank payment **date**
7. **Specify the bank account** from which payments will be made
8. Press **Continue**  
**!!!** Prepared bank payments are available: **OZOLS > Finances > Documents > Bank expenses**



4. Enter the required **information from the bank payment order** and **save**

1 Incoming invoice: - Delayed

2

3

4

Invoice

Number 14 Receiving date 02.06.2022 Invoice No. 679 Invoice date 02.06.2022 Currency EUR Rate Supplier Demo Demo Bank account LV27HABA0551028432947 HABALV22 A/s "Swedbank"

Payment New - Bank payment order

Explanation

# Type

1 Service V.A.T.

Payment No. 5 Payment date 12.09.2022

Bank account from SEB EUR Bank account to LV62UNLA0015020070904 (EUR)

Currency EUR Sum 242.00 EUR

[+] Receiver Demo R.No. 44556677889

Bank account LV27HABA0551028432947 Bank HABALV22 A/s "Swedbank" SWIFT HABALV22

Paym.purpose 14 REKINS NR: 679

Notes

☒ Export to internet bank ☒ International

Save Cancel

2 records 2 records Apmaksai 1 dokuments, 242.00 EUR 242.00 EUR 242.00 EUR

### 3. Deleting and correcting the bank payment order

It is possible to correct or delete the payment order before it has been sent to the internet bank for payment. To do this, the payment order is first detached from the invoice:

1. **OZOLS > Finances > Documents > Bank expenses;**
2. Select the required payment order;
3. Press the **Relate** button . A window opens - **Settlement payment order;**
4. Select the invoice from which the payment order should be unrelated;
5. Press the Unlink button and save;

**1 Incoming invoice: - Delayed**

**Invoice**

Number: 14 Receiving date: 02.06.2022  
 Invoice No.: 679 Invoice date: 02.06.2022 Currency: EUR Rate:  
 Supplier: Demo Demo  
 Bank account: LV27HABA0551028432947 HABALV22 A/s "Swedbank"

**2** Attachments Functions

**3** Create bank outgoing payment order  
 New cash outgoing payment order  
 Cross-payment cancellation act  
 Mutual payment cancellation act  
 Create credit invoice

**Payment** New - Bank payment order

**4** **Payment order**

Payment No.: 5 Payment date: 12.09.2022  
 Bank account from: SEB EUR LV62UNLA0015020070904 (EUR)  
 Currency: EUR Sum: 242.00 EUR  
 (+) Receiver: Demo Demo SIA R.No.: 44556677889  
 Bank account: LV27HABA0551028432947  
 Bank: HABALV22 A/s "Swedbank" SWIFT: HABALV22  
 Paym.purpose: 14 REKINS NR: 679  
 Notes: ☒ International  
☒ Export to internet bank

Save Cancel

2 records 2 records Aprmaksai 1 dokuments, 242.00 EUR 242.00 EUR 242.00 EUR

6. The confirmation of the desired payment order is removed;

7. Opens the payment order and make corrections or delete by pressing the Delete button

Browser Back Forward New **Confirm** Filter **Delete** Multiselect Columns Functions

# Export of bank payment orders

In the OZOLS system, it is possible to export the payment orders to the internet bank. You only need to import the file created by Ozols in your internet bank and confirm the payments.

In order to make such a connection, it is necessary to create **import** and **export** folders on the computer's hard drive.

If you use several Internet banks, create own folder for each one, for example: C:\bank\swed\export and C:\bank\swed\import.

## OZOLS ► Data exchange with bank ► Lists ► Bank electronic payment system

1. Using the "New" button on the toolbar, you can add a new banking system.  
To modify an already created banking system, double click on it.

**New - Electronic payment systems**

Bank syst. FiDAViSta finansiālu datu apmaiņas vienotais standarts

Name FiDAViSta finansiālu datu apmaiņas vienotais standarts

Import C:\FiDAViSta\Export\

Export C:\FiDAViSta\Import\

File name Ozols xml

Notes

Options

- ☒ Import outgoing payments
- ☐ Do not import bank komisions
- ☐ Do not import inside bank payments
- ☐ For incoming card payments, komision add to payment
- ☒ Exporting always overwrite existing file

Save Cancel

2. In order to perform the necessary configuration for data exchange - you need to choose the appropriate system for your bank - for Latvian commercial banks it will be the standard of FiDAViSta.

For Import and Export, you need to specify the path to previously created folders on the computer - for example C:\banka\Imports and C:\banka\Exports

If a corresponding folder is not created on the computer, OZOLS will show it by marking the field red, if the folder is found, the field will turn white.

3. Since only a separate folder is created for each bank, it is also necessary to add another folder to each bank in the system.

In addition to each bank, you can specify various options - whether outgoing payments will also be imported, or import bank commission payments, etc.

## Data exchange with the bank

1. To export payment orders to the bank, the "Data exchange with the bank" tool is used, which is available:

**OZOLS ► Data exchange with the bank ► Tools ► Bank payments import/export**

To use data exchange with your bank, it is important to select which banking system you will be working with (in cases where more than one bank's electronic payment system is connected to OZOLS TMS).

If OZOLS TMS finds payment orders that have not yet been exported and are marked for export (checked in the bank payment order in Ozols under Finance), the tool will automatically check "Export payment orders". If the system finds a bank export file, "Import bank statements" will automatically be checked.

2. In order to export the prepared bank payments from the OZOLS TMS, you need to mark the parameter:

Bank payments import/export

Bank system: FidaVista

☐ Import from catalog ☒ Import from file

File:

Last import 10.03.2011 15:43:54

**Export**

Folder: C:\banka\izdevumi\

☒ Period: This Month from 01.09.2022 to 30.09.2022

No payment orders

Export journal

**Export**

**Import exchange rates**

Date: Today from 19.09.2022 to 19.09.2022

Curr.exch. rates

Import rates

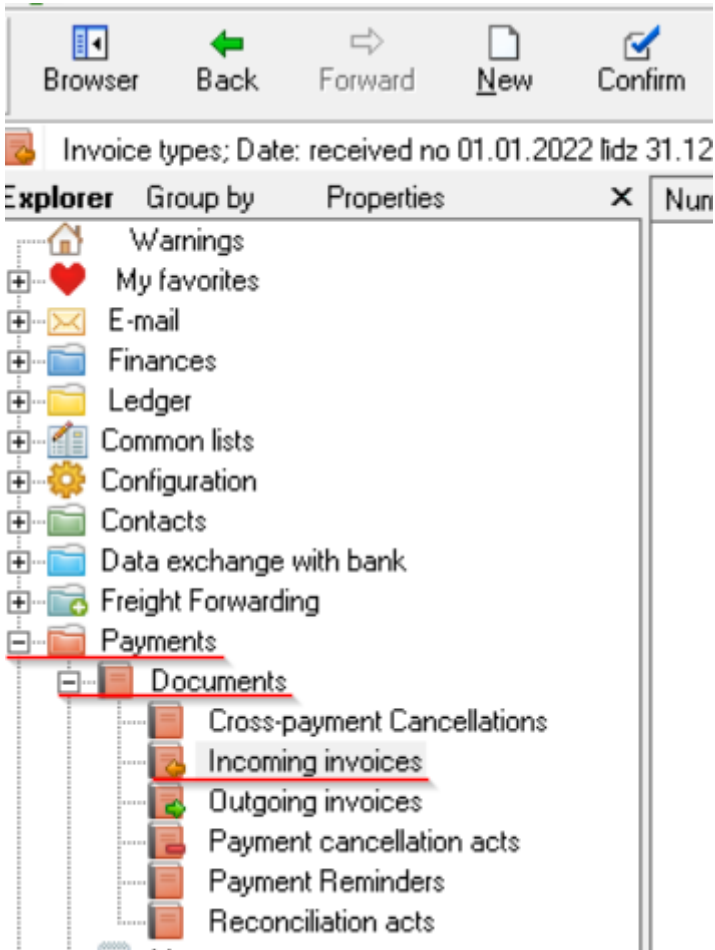
Close

3. As a result, a prepared .xml file has been sent to the folder C:\banka\Exports, which can then be imported into the selected internet bank!

# Ferry ticket invoice

1. To register a ferry ticket create new incoming invoice

**OZOLS > Payments > Documents > Incoming invoices > New**



2. Connect Ferry invoice with Trip/Spedition

- 1) Select **Ferry**
- 2) Enter **invoice information**;
- 3) Add **Service** ;
- 4) Choose a service - **Ferry** (If not, create one);
- 5) Completed **by Trip/Sped. and Car** fields
- 6) Enter **the Invoice amount** and save;
- 7) Press the **Functions** **f\*** button;
- 8) Attach ferry tickets to the invoice.

New - Incoming invoice

1 **Ferry**

Number 22 Receiving date 16.09.2022 Wareh. CN Centrālā noliktava

Invoice No. 789 Invoice date 16.09.2022 Currency EUR Rate

Supplier Sea Rocket Sea Rocket

Bank account KUKU3213456

Payment 30 days Due date 16.10.2022

Explanation

Attachments Functions

Rewrite incoming invoices

8 Attach ferry tickets to invoice

Attach checks to invoice

Import content for Bill from xls

3 Add

Add Service

Add Trip

Add one order

Add more orders

Service type

Service Ferry 4 Ferry Ticket

Description

Quantity Trip/Sped. 5 A15 A15 7 WAYS LOGISTICS

Notes Truck 6 Z4922

Quantity Unit Price Default VAT rate Sum

1.0000 gab. 200.000 EU 200.00

Save Cancel

200.00 EUR 200.00 EUR

### 3. Linking ferry tickets to invoices

#### OZOLS > Freight forwarding> Tools > Ferry tickets linking with invoices

Window areas:

1. Invoice information;12
2. Ferry tickets attached to the invoice;
3. Search tools;
4. Ferry tickets not linked to invoices.

Ferry tickets linking with invoices

Number 12 Invoice date 29.04.2022 Invoice number 789

Supplier Sea Rocket Invoice sum 100.00 EUR

Description Not covered sum

Open invoice New invoice Copy Invoice

| Ferry departs | Ferry line      | Truck        | Trip No. | Invoice No. | Price  | Curr. | Purch.pr.Eur | Inv.No. | Sell.price Eur | Electr. | Passeng | Ticket buyer | Expeditor |
|---------------|-----------------|--------------|----------|-------------|--------|-------|--------------|---------|----------------|---------|---------|--------------|-----------|
| 02.05.2022    | Tallin-Helsinki | HGK103/FZ908 | TA20     | 12          | 100.00 | EUR   | 100.00       |         |                |         | 1       | Parvadašs Z  | Demo      |

2

Open ferry Ticket price EUR Link Unrelate Ferry line Find

Add ship Ferry date Current and Previous Month from 01.08.2022 to 30.09.2022

| Ferry departs | Ferry line      | Truck           | Trip No. | Invoice No. | Price  | Curr. | Purch.pr.Eur | Inv.No. | Sell.price Eur | Electr. | Passeng | Ticket buyer    | Expeditor |
|---------------|-----------------|-----------------|----------|-------------|--------|-------|--------------|---------|----------------|---------|---------|-----------------|-----------|
| 25.01.2011    | Kap-Naant       |                 |          |             |        |       |              |         |                |         | 1       |                 |           |
| 28.01.2011    | Naant-Kap       |                 |          |             |        |       |              |         |                |         | 1       |                 |           |
| 17.03.2011    | Riga-Stock      | MS-4512/T-548   | TS1      |             |        |       |              |         |                | *       | 1       | CCL Service     |           |
| 21.08.2019    | Riga-Stock      | HH 5678/TT 1234 | TW16     |             | 350.00 | EUR   | 350.00       |         | 475.00         |         | 1       | Demo            | Demo      |
| 23.02.2022    | Naant-Kap       | LT7170/Z2604    | TW229    |             |        | EUR   |              |         |                |         | 1       | Demo            | Demo      |
| 01.04.2022    | Kap-Naant       | HGK103/FZ908    | A15      |             | 600.00 | EUR   | 600.00       |         |                |         | 1       | 7 WAYS LOGISTIK | Demo      |
| 28.04.2022    | Riga-Stock      |                 | TA115    |             | 200.00 | EUR   | 200.00       |         |                |         | 1       | EKG Cargo       | Demo      |
| 10.05.2022    | Tallin-Helsinki | GG123/K566      |          |             | 100.00 | EUR   | 100.00       |         |                |         | 1       | Demo            | Demo      |
| 25.06.2022    | Kap-Naant       | LT7170/Z2604    | TW229    |             |        | EUR   |              |         |                |         | 1       | Demo            | Demo      |
| 09.09.2022    | Riga-Stock      | GG123/K566      | TW229    |             | 350.00 | EUR   | 350.00       |         |                |         | 1       | Demo            | Demo      |

4

**A ferry ticket is attached or detached from the Invoice by double-clicking on it.**

It is possible to attach several tickets to one invoice.

Read more:

[Adding ferry tickets](#)

# Mutual clearing acts

The Mutual clearing act settles the financial obligations between the outgoing and incoming invoices of the business partner

## To create a new Mutual clearing acts:

1. **Ozols > Payments > Documents > Mutual clearing >** in the toolbar press **New**



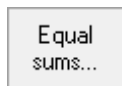
2. A new window opens **Mutual clearing**
3. In the header, indicate the date, document number, name (for example: according to the contract) and select the required cooperation partner from the list .



4. Press the **Fill** button
5. Choose **Incoming invoices**
  - 5.1. **The Unpaid incoming invoices** window opens . By holding down the **ctrl** key, mark with mouse the necessary invoices and by pressing 🖱\_or with a double click of the mouse, add the invoices to the act



6. **Press the Fill** button again and select **Outgoing invoices**
  - 6.1. **The Unpaid outgoing invoices** window opens . By holding down **the ctrl** key, mark with mouse the necessary invoices and by pressing 🖱\_or with a double click of the mouse, add the invoices to the act

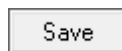


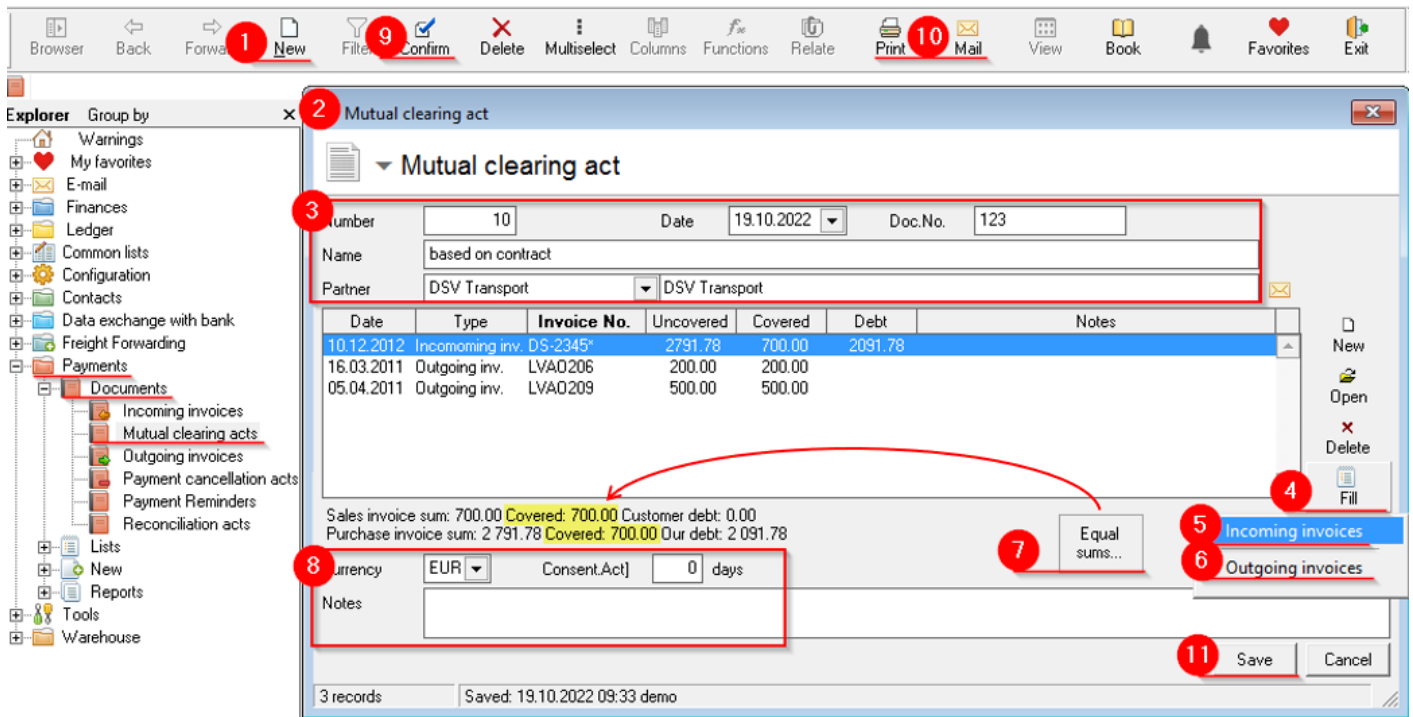
7. **Press the Equalize sums** button  
**!!! the amount of covered amount on both sides has to be the same!**

8. Enter currency, consent term and notes if needed



9. The created act is confirmed by pressing the button on the toolbar
10. **To print the document, press the Print** 🖨 button on the toolbar to send to e-mail **Mail** 📧
11. You need to press the button to save





Sample of **Mutual clearing cancellation act** act:

# DEMO SIA

DSV Transport  
Krievijas iela 31  
Rīga  
LV-1073, LATVIA

**MUTUAL CLEARING No. 123**  
19.10.2012

## ON THE ONE HAND:

DSV Transport, VRT No. LV50003420841  
Krievijas iela 31, LV-1073 Rīga, LATVIA

Fax: +371 2654854  
Phone: +371 2654853

## ON THE OTHER HAND:

Demo SIA, VRT No. LV4455867788  
Lielkaltu iela 3, LV-2132 Lielkalne  
info@cloudes.lv  
Fax: +371 63050196  
Phone: 29489925  
Ar šo SIA nosaukuma, SIA "DEMO SIA" UNĻA, VRT  
ID Nr. LV02UNLA0019020070004 (EUR)

enter into following agreement:

## DSV Transport, invoices:

| Invoice No.   | Date       | VAT | Sum<br>EUR | Covered<br>EUR | Corrections |
|---------------|------------|-----|------------|----------------|-------------|
| DS-2345       | 10.12.2012 | 21% | 2791.78    | 700.00         |             |
|               |            |     |            |                |             |
| <b>TOTAL:</b> |            |     | 2791.78    | 700.00         |             |

## Demo SIA, invoices:

| Invoice No.   | Date       | VAT | Sum<br>EUR | Covered<br>EUR |  |
|---------------|------------|-----|------------|----------------|--|
| LVAO206       | 16.03.2011 | 0%  | 200.00     | 200.00         |  |
| LVAO209       | 05.04.2011 | 0%  | 500.00     | 500.00         |  |
| <b>TOTAL:</b> |            |     | 700.00     | 700.00         |  |

after mutual clearing Demo SIA owe DSV Transport  
**Invoice No. DS-2345 2091.78 EUR**

Mutual agreement is made in duplicate. One copy, please, revert in 10 days to Demo SIA

If neither corrections nor agreement is not received in 10 working days, agreement will be seen as correct with Demo SIA given data

## ISSUED BY:

### Demo SIA

Jānis Valters  
Phone: +371 63050196  
info@cloudes.lv

### DSV Transport

.....  
(signature)

.....  
(full name)

When the Reconciliation act is approved, the documents attached to it are linked, thus the debt amounts of the documents are canceled and the documents are considered paid.

The Reconciliation act can be posted in the same way as other payment documents.

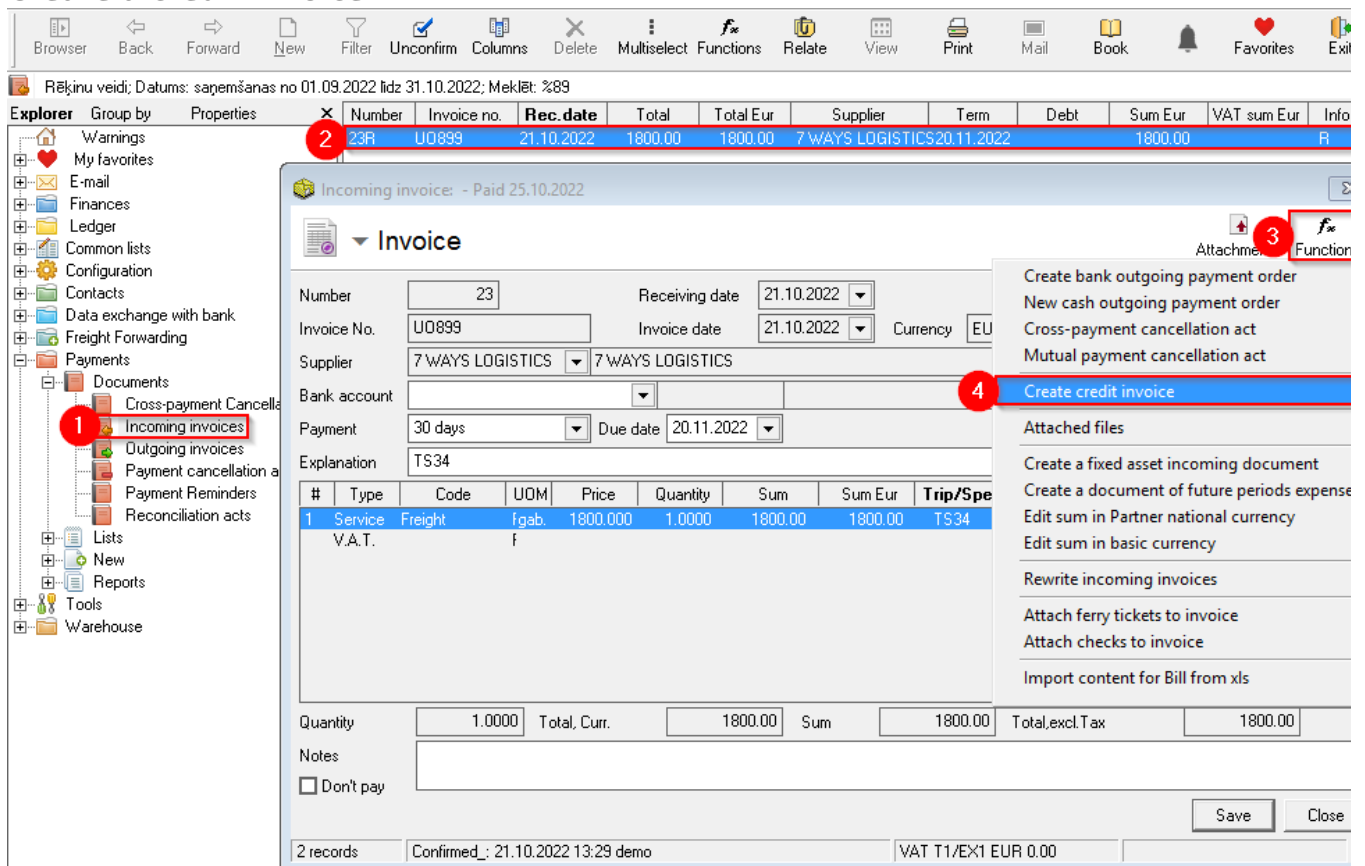
# Credit invoice for incoming invoice

## Contents:

1. [Creating a credit invoice for an incoming invoice](#)
2. [Deed of settlement of invoices for credit invoice of incoming invoice](#)
3. [Where does OZOLS store payment cancellation acts for credit invoices?](#)

## 1. Creating a credit invoice for an incoming invoice

1. Open **Incoming Invoices**
2. Finds the invoice for which you need to register a credit note and open it
3. In the incoming invoice window, press **Functions**  and
4. **Create a credit invoice**



The screenshot shows the OZOLS software interface. The top menu bar includes options like Browser, Back, Forward, New, Filter, Unconfirm, Columns, Delete, Multiselect, Functions, Relate, View, Print, Mail, Book, Favorites, and Exit. The 'Functions' menu is open, showing options such as 'Create bank outgoing payment order', 'New cash outgoing payment order', 'Cross-payment cancellation act', 'Mutual payment cancellation act', and 'Create credit invoice'. The 'Create credit invoice' option is highlighted with a red box and a red circle with the number 4. The 'Incoming invoice' window is open, showing details for invoice number 23, invoice number U0899, receiving date 21.10.2022, and total amount 1800.00. The 'Functions' icon in the top right corner of the window is highlighted with a red circle with the number 3. The 'Incoming Invoices' folder in the left sidebar is highlighted with a red circle with the number 1. The 'Cross-payment Cancellation' folder in the left sidebar is highlighted with a red circle with the number 2.

| Number | Invoice no. | Rec.date   | Total   | Total Eur | Supplier         | Term       | Debt | Sum Eur | VAT sum Eur | Info |
|--------|-------------|------------|---------|-----------|------------------|------------|------|---------|-------------|------|
| 23R    | U0899       | 21.10.2022 | 1800.00 | 1800.00   | 7 WAYS LOGISTICS | 20.11.2022 |      | 1800.00 |             | R    |

Reģinu veidi; Datums: sapemšanas no 01.09.2022 līdz 31.10.2022; Meklēt: %89

Explorer Group by Properties

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Outgoing invoices  
Payment cancellation act  
Payment Reminders  
Reconciliation acts  
Lists  
New  
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Tools  
Warehouse

Incoming invoice: - Paid 25.10.2022

Invoice

Number: 23 Receiving date: 21.10.2022  
Invoice No.: U0899 Invoice date: 21.10.2022 Currency: EU  
Supplier: 7 WAYS LOGISTICS 7 WAYS LOGISTICS  
Bank account:   
Payment: 30 days Due date: 20.11.2022  
Explanation: TS34

| # | Type    | Code    | UOM   | Price    | Quantity | Sum     | Sum Eur | Trip/Spec |
|---|---------|---------|-------|----------|----------|---------|---------|-----------|
| 1 | Service | Freight | fgab. | 1800.000 | 1.0000   | 1800.00 | 1800.00 | TS34      |
|   | V.A.T.  |         | f     |          |          |         |         |           |

Quantity: 1.0000 Total, Curr.: 1800.00 Sum: 1800.00 Total, excl. Tax: 1800.00

Notes:   
☐ Don't pay

2 records Confirmed\_: 21.10.2022 13:29 demo VAT T1/EX1 EUR 0.00

Save Close

5. A new window will open - **Credit invoice**. You can enter the number of the credit invoice in this window
6. Keep your credit score

New - Incoming invoice

**Credit invoice**

Number: 900 Receiving date: 26.10.2022

Invoice No.: U0899 **1** Invoice date: 26.10.2022 Currency: EUR Rate:

Supplier: 7 WAYS LOGISTICS 7 WAYS LOGISTICS

Bank account:

Payment: 30 days Due date: 25.11.2022

Explanation: TS34

| # | Type    | Code    | UOM    | Price    | Quantity | Sum      | Sum Eur  | Trip/Sped. | Order No. | Tax    | Truck |
|---|---------|---------|--------|----------|----------|----------|----------|------------|-----------|--------|-------|
| 1 | Service | Freight | f.gab. | 1800.000 | 1.0000   | -1800.00 | -1800.00 | TS34       |           | T1/EX1 |       |
|   | V.A.T.  |         | f      |          |          |          |          |            |           | T1/EX1 |       |

Quantity: 1.0000 Total, Curr.: 1800.00 Sum: 1800.00 Total, excl. Tax: 1800.00

Notes:

☐ Don't pay ☐ Save unconfirmed invoice

**2** Save Cancel

2 records VAT T1/EX1 0.00

## 2. Payment cancellation act for incoming invoice with credit invoice

1. The **Incoming invoices** list now shows both the **Incoming invoice** and the **credit invoice** (with a negative amount)
2. With **Multiselect**  and holding the **Ctrl** key with the mouse, highlight both invoices
3. Functions 
4. Selects **Create settlement cancellation act**. When the new act window opens, **Save** it
5. If necessary, invoices are confirmed by pressing 

Apstiprināt

Browser Back Forward New File **5** Unconfirm **2** Delete **3** Multiselect Columns **3** Functions  Relate View Print Mail Book

Rēķinu veidi; Datums: sāņemšanas no 01.09.2022 līdz 31.10.2022; Meklēt: %89

| Explorer | Group by | Properties | Number | Invoice no. | Rec.date   | Total    |
|----------|----------|------------|--------|-------------|------------|----------|
|          |          |            | 23R    | U0899       | 21.10.2022 | 1800.00  |
|          |          |            | 901KR  | U0899c      | 26.10.2022 | -1800.00 |

**1** **4**

To account selected invoices

For selected invoices create bank outgoing payment order(s)

**Payment Cancellation Act**

Export payments to a bank

Link ferry tickets with invoices

Print invoices for accountant

Invoice export for another accounting system

Explorer: Warnings, My favorites, E-mail, Finances, Ledger, Common lists, Configuration, Contacts, Data exchange with bank, Freight Forwarding, Payments, Documents, Cross-payment Cancellations, **Incoming invoices**, Outgoing invoices, Payment cancellation acts, Payment Reminders, Reconciliation acts

### 3. Where does OZOLS store payment cancellation acts for credit invoices?

Browser Back Forward New Filter Confirm Delete Multiselect Columns Functions **Relate** View Print Mail Book Favorites Exit

Explorer Group by ×

- Warnings
- My favorites
- E-mail
- Finances
- Ledger
- Common lists
- Configuration
- Contacts
- Data exchange with bank
- Freight Forwarding
- Payments
  - Documents
    - Cross-payment Cancellations
    - Incoming invoices
    - Outgoing invoices
    - Payment cancellation acts**
    - Payment Reminders
    - Reconciliation acts
  - Lists
  - New
  - Reports
  - Tools
  - Warehouse

| # | Date       | Form | Partner          | Sum     | Curr. | Uncoverd | Info                       |
|---|------------|------|------------------|---------|-------|----------|----------------------------|
| 2 | 25.10.2022 | PNDA | 7 WAYS LOGISTICS |         | EUR   |          |                            |
| 3 | 25.10.2022 | PNDA | uznemums01       | 2400.00 | EUR   |          | R Invoice No.              |
| 5 | 25.10.2022 | INDA | 7 WAYS LOGISTICS |         | EUR   |          | Rēķins nr. 23, 900         |
| 6 | 25.10.2022 | PNDA | uznemums01       |         | EUR   |          | Rēķins nr. C40KR, LVA02031 |

**Payment cancellation act**

**▼ Incoming invoice cancellation act**

Number  Date

Partner

Sum

Explanation

**Settlement - Iepirkumu norēķinu dzēšanas akts**

Date  Number  Document

Partner  Sum  Open doc. Unrelate

Explanation

| Date       | Number | Form | Doc    | Sum.(EUR) | Sum.val  | Doc.sum  | Curr. | Explanation |
|------------|--------|------|--------|-----------|----------|----------|-------|-------------|
| 21.10.2022 | 23R    | IEP  | U0899  | 1800.00   | 1800.00  | 1800.00  | EUR   | TS34        |
| 26.10.2022 | 901KR  | IEP  | U0899c | -1800.00  | -1800.00 | -1800.00 | EUR   | TS34        |

Save Cancel

26.10.2022 12:01:00 demo Saistīti 2 Doc. 0.00 EUR Remains 0.00 EUR