

Sending a Trip to the Driver

1. Sending a Trip to the Driver via a Link
2. Displaying a Trip in the "ClouDEX Drive" (Driver) App
3. Creating a "ClouDEX Drive" Password

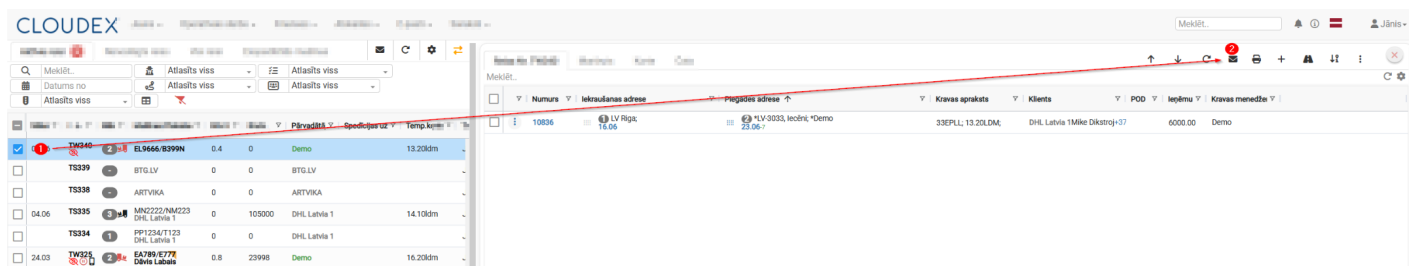
1. Sending a Trip to the Driver via a Link

1) Select the Required Trip

- Open the trip list menu.
- Select the desired trip from the list of available trips.

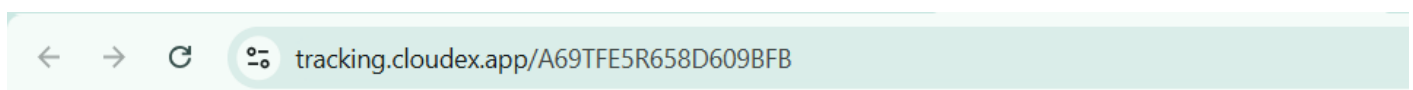
2) Open the Trip Window

- Click the **road icon** located in the toolbar.
- After clicking the road icon, the corresponding trip window will automatically open on a new page.



A window with the driver's web application for the trip will open.

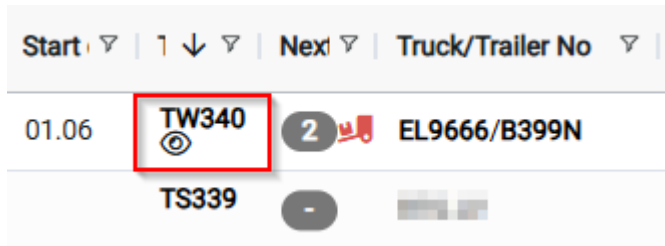
- Copy the link from the browser's address bar and send it to the driver via **WhatsApp** so that the driver can complete the required information.



2. Displaying a Trip in the "Cloudex Drive" (Driver) App

1) Select the Required Trip

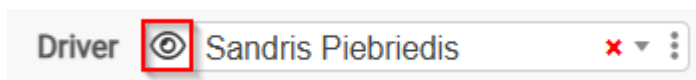
- Click on the trip number to open the trip.



Important:

For the driver to be able to see the trip information:

1. Activate the **eye icon** located next to the driver's name and surname.
 - Once activated, the trip information will be sent to and become available in the **Cloudex Drive** mobile application.



1. The trip will remain visible in the list of active trips until its status is changed to **Delivered**

3. Creating a "Cloudex Drive" Password

1) Open the Vehicle Window

- [illegible]

3	GG123/MZ522	13.6
-	HH 5678/TT 1234 Tomass Shultz	0
5	EA789/E777 Atis Vāgners	3.6

2) Create a Password

- Create a password of your choice.
- The driver will use this password to log in to the **ClouDEX Drive** application.

CLOUDEX

New ▾ Open ▾

Active trips **6**

Unclosed trip

All trips

🔍 Search..

📅 Date from

👤 Select

👤 Select

📅

🔍

Start ▾

1 ▾

Next ▾

Truck/Trailer No

☐	01.06	TW340	2	EL9666/B399N
☐		TS339	-	BTG.LV
☐		TS338	-	ARTVIKA
☐	04.06	TS335	3	MN2222/NM223 DHL Latvia 1
☐		TS334	1	PP1234/T123 DHL Latvia 1
☒	24.03	TW325	2	EA789/E777 Dāvis Labals

Vehicle

Number plate *

Status

Manager

Driver

Password

Next break

Written off

Notes

Traffic line

Documents/Terms

EA789

Status ▾

Manager ▾

Vāgners Atis

LV Unicorn1000000\$

15.08.2024 00:00

Written off

Jābrauc uz apkopi

Traffic line ▾

Attachment(s)

Type *

Carrier

Trip type

Driver 2

Fuel tank

Break type

GPS account

Auto ▾

Dachser SE N... ▾

Trip type ▾

Driver 2 ▾

1250

24 hour ▾

GPS account ▾

LDM

Trailer No.

Spedition

5

E777 ▾

Big spedition ... ▾

View

Show all documents ▾

Search

+

Number	Type	Partner	Date from	Date till	Notes
EA789	OCTA		01.01.2023	31.12.2023	Sum per day: 2.7397;

Saved: 15.09.2025 11:35 demo

Delete

Save

Cancel

Revision #3

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